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| **Form A3-2: Installation Notification Form for Small Generation Installation Procedures 2 and 3.**  Please complete and provide this document for each installation. Part 1 should be completed for the overall installation.  Part 2 should be completed for each of the **Generating Unit**s (ie for the **Electricity Storage** devices and non-**Electricity Storage Generating Unit Inverters**) being commissioned. Where the installation is phased the form should be completed on a per **Generating Unit** basis as each part of the installation is completed in accordance with EREC G99 paragraph 15.3.3. For phased installations reference to **PGM** in this form should be read as reference to **Generating Unit**s. | |
| **Form A3-2 Part 1** | |
| To ABC electricity distribution **DNO**  99 West St, Imaginary Town, ZZ99 9AA [abced@wxyz.com](mailto:abced@wxyz.com) | |
| **Generator details:** | |
| **Generator**  (name) |  |
| Address |  |
| Post Code |  |
| Contact person (if different from **Generator**) |  |
| Telephone number |  |
| E-mail address |  |
| MPAN(s) |  |
| **Generator**  signature |  |
| **Installer details:** | |
| **Installer** |  |
| Accreditation / Qualification |  |
| Address |  |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Post Code | |  | | | | | | | | |
| Contact person | |  | | | | | | | | |
| Telephone Number | |  | | | | | | | | |
| E-mail address | |  | | | | | | | | |
| **Installer**  signature | |  | | | | | | | | |
| **Installation details:** | | | | | | | | | | |
| Address | |  | | | | | | | | |
| Post code | |  | | | | | | | | |
| Location within **Generator’s Installation** | |  | | | | | | | | |
| Location of Lockable Isolation Switch | |  | | | | | | | | |
| **Summary details of Generating Units where multiple Generating Units will exist within one Generator’s Installation** | | | | | | | | | | |
| **Manufacturer** / Reference | Date of Installation | | Energy  source and energy  conversion technology (enter  codes from tables 1  and 2 below) | **Manufacturer**s Ref No. (system reference) or Reference to Form A2-3 | **Generating Unit Registered Capacity**  in kW | | | | | |
| 3-  Phase Units | Single Phase Units | | | | **Power Factor** |
| PH 1 | | PH 2 | PH 3 |
|  |  | |  |  |  |  | |  |  |  |
|  |  | |  |  |  |  | |  |  |  |
|  |  | |  |  |  |  | |  |  |  |
|  |  | |  |  |  |  | |  |  |  |
| **Emerging technology classification (if applicable)** | | | | | | | | | | |
|  | | | | | | | | | | |
| **Commissioning checks** | | | | | | | | | | |
| **Description** | | | | | | | **Confirmation** | | | |

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| --- | --- | --- | --- |
| **Generator’s Installation** satisfies the requirements of BS7671 (IET Wiring Regulations). | | | Yes / No\* |
| Suitable lockable points of isolation have been provided between the  **PGM(s**) and the rest of the **Generator’s Installation**. | | | Yes / No\* |
| Labels have been installed at all points of isolation in accordance with EREC G99. | | | Yes / No\* |
| Interlocking that prevents the **PGM(s**) being connected in parallel with the **DNO**’s **Distribution Network** (without synchronising) is in place and operates correctly. | | | Yes / No\* |
| Balance of Multiple Single Phase **PGM(s**). Confirm that design of the **Generator’s Installation** has been carried out to limit output power imbalance to below 16 A per phase, as required by EREC G99. | | | Yes / No\* |
| The **PGM** complies with cyber security requirements | | | Yes / No\* |
| Export limitation scheme meets the requirements of EREC G100 and has been commissioned in accordance with EREC G100. | | | Yes / No\* |
| **Information to be enclosed** | | |  |
| Description | | | Confirmation \* |
| As installed Standard Application Form data, unless already provided. | | | Yes / No\* |
| Final copy of circuit diagram | | | Yes / No\* |
| EREC G100 Export limitation scheme installation and commissioning test form. | | | Yes / No\* |
| **Form A3-2 Part 2** | | | |
| **Power Generating Module** reference or name |  | | |
| **Information to be enclosed** | | | |
| Description | | Confirmation \* | |
| Schedule of protection settings (may be included in circuit diagram) | | Yes / No\* | |
| **Commissioning checks** | | | |
| The **Interface Protection** settings have been checked and comply with EREC G99. | | Yes / No\* | |
| The **PGM** successfully synchronises with the **DNO**’s **Distribution Network** without causing significant voltage disturbance. | | Yes / No\* | |
| The **PGM** successfully runs in parallel with the **DNO**’s **Distribution Network** without tripping and without causing significant voltage disturbances. | | Yes / No\* | |

|  |  |
| --- | --- |
| The **PGM** successfully disconnects without causing a significant voltage disturbance, when it is shut down. | Yes / No\* |
| **Interface Protection** operates and disconnects the **DNO**’s **Distribution Network** quickly (within 1 s) when a suitably rated switch, located between the **PGM** and the **DNO**’s incoming connection, is opened. | Yes / No\* |
| The **PGM** remains disconnected for at least 20 s after switch is reclosed. | Yes / No\* |
| Loss of tripping and auxiliary supplies. Where applicable, loss of supplies to tripping and protection relays results in the forced trip of the **PGM** (or relevant **Generating Unit**) or an alarm to a 24 hour manned control centre. | Yes / No\* |
| \*Circle as appropriate. If “No” is selected the **Power Generating Facility** is deemed to have failed the commissioning tests and the **PGM** shall not be put in service. | |
| Additional comments / observations: | |

|  |  |
| --- | --- |
| Declaration – to be completed by **Generator** or **Generator’s** Appointed Technical Representative | |
| I declare that for the **Power Generating Module** within the scope of this EREC G99, and the installation:   1. Compliance with the requirements of EREC G99 and EREC G100 is achieved. 2. The **Power Generating Module** is **Fully Type Tested**. 3. The commissioning checks detailed in this Form A3-2 Part 2 have been successfully completed. | |
| Name: | |
| Signature: | Date: |
| Company Name: |
| Position: | |