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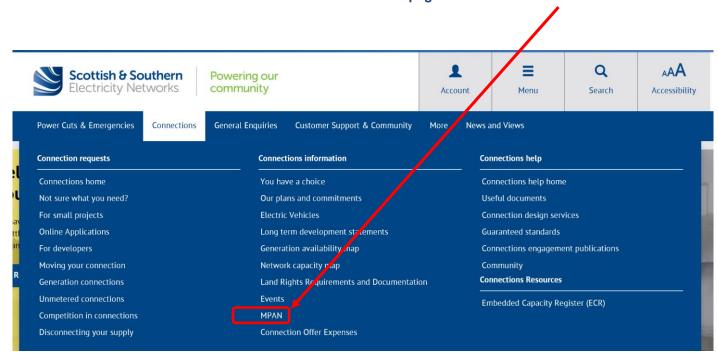




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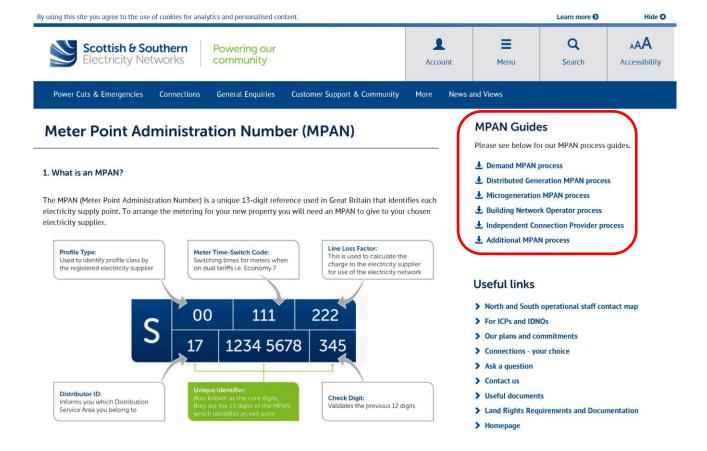
1. Screenshot No.1: SSEN website - 'Connections home' page to access 'MPAN'





## 2. Screenshot No.2: SSEN website - 'MPAN' page

### www.ssen.co.uk/MPAN/





#### 2. Where will I find an MPAN?

#### For existing properties:

MPANs can be found on energy bills.

If you don't have an energy bill for the property (you have just moved in) please contact MPAS 0345 026 2554 or mpas@sse.com.

#### For new properties:

Once you have accepted and paid the connection charge in your quote, we will contact you to discuss your programme of works. If you are ready to start work and have the full postal address from the Royal Mail for the property, send this to us and we will send you the new MPAN.

You can request your MPAN online through our website via your job application by clicking on the 'Request MPANs' button. Once your request has been received and processed, you can obtain your MPAN for your job by clicking on the 'Obtain MPANs' button.

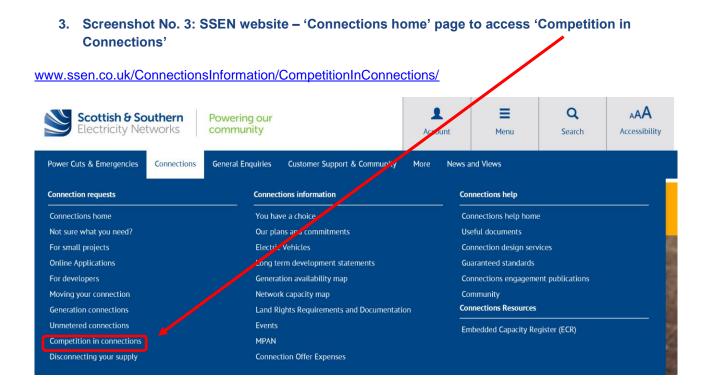
For connections over 69kVA and for connections involving distributed generation we require additional technical information which you can get from your electrical contractor.

### Independent Distribution Network Operators (IDNOs)

Please note we do not issue MPANs for IDNO networks. IDNOs will register and issue their own MPANs.

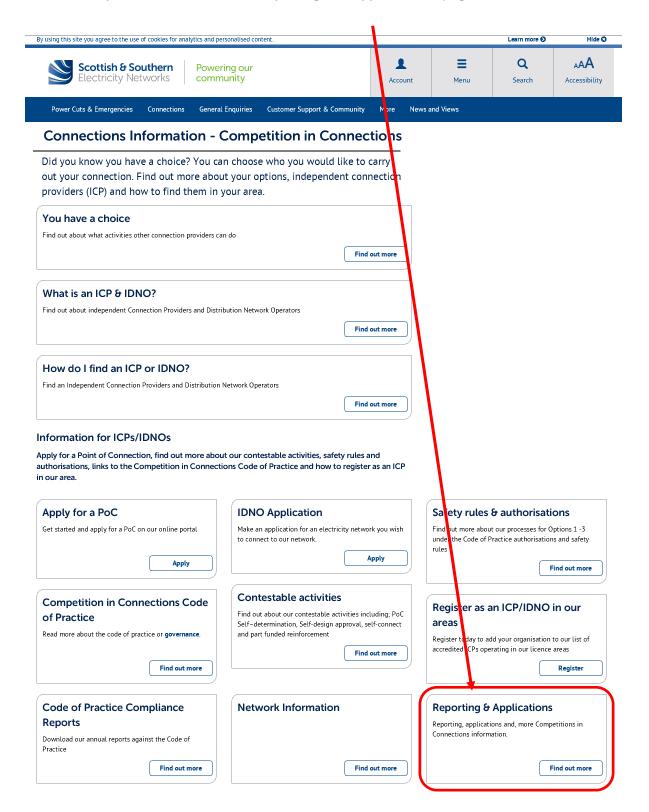
#### Distribution Exemption Holders (DEHs) Half-Hourly and Non Half-Hourly

When a customer sits within a private network and wishes to register with a third party supplier, a DEH agreement needs to be set up. The customer must contact their supplier who will contact us to discuss possible solutions.





4. Screenshot No. 4: SSEN website – 'Competition in Connections' page and access to "Competition in Connections Reporting and Applications" page





## Screenshot No. 5: SSEN website – 'Competition in Connections Reporting and Applications' page

www.ssen.co.uk/ConnectionsInformation/CompetitionInConnections/Reportingandapplications/



## Competition in connections - for ICPs and IDNOs

When customers have a choice, competing providers are naturally driven to deliver a better service. We continue to work with Ofgem and ICPs to identify and implement further scope of works that can be opened up to competition.

If you have the appropriate NERS accreditation and have been engaged by a client to deliver their new connections, we can provide you with the necessary non-contestable services.

If you would like to find out more about gaining the necessary accreditation to compete for new connections work, please visit the **Lloyds Register Website**. Our simple **dlagram** illustrates the high level process for opening up the connections market.

- > Visit the Lloyds Register website
- > Connections useful documents
- > Land Rights Requirements and Documentation
- > Entering the electricity connections market

#### ICP application

Make an application for an electricity network connection you wish us to adopt. Please ensure you download the application form before continuing with your online application.

- ♣ Download application form
- > Online application
- > How to Guide Apply and track your project online

Notify us that you are determining the point of connection. Please refer to our POC Self Identification and Self Design Approval Guidance Note before continuing with your application. It explains when you can determine your POC and also when you can approve your own on site design, if applicable. This guidance note can be found on our secure website once you have logged in.

- > Access our specifications and network information
- > Online notification for self-identified POC

Please be aware that if you are sending us an email we have an incoming email limit of 22MB. Should you require to send us an email above this limit please contact nc.connections@sse.com and request document transfer options.

#### **IDNO** application

Make an application for an electricity network you wish to connect to our network. Please ensure you download the application form before continuing with your online application.

- ♣ Download application form
- > Online application
- > How to Guide Apply and track your project online

Notify us that you are determining the point of connection. Please refer to our POC Self Identification and Self Design Approval Guidance Note before continuing with your application. It explains when you can determine your POC and also when you can approve your own on site design, if applicable. This guidance note can be found on our secure website once you have logged in.

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## Model Distribution Safety Rules

The Model Distribution Safety Rules (MDSRs) are available from the Energy Networks Association (ENA) website. Click here.

ICPs/IDNOs own Distribution Safety Rules (DSRs)/Operational Safety Rules (OSRs) are to be sent to the following email address for review: DistributionSafetyRules@sse.com.

#### Contact us



## Access to specifications, network information and GIS

Information and data specifically for registered alternative providers - Independent Connection Providers (ICPs) and Independent Distribution Network Operators (IDNOs).

If you would like to receive our network mapping information in a Shape file please follow this process:

- ♣ How to receive our maps
- > Online documentation

#### **Tipping Point**

Tipping Point is a new connection option being offered to customers. During the design process, customers can now choose to reduce their capacity to the Tipping point - the point at which a connection can be made without needing reinforcement works. This applies to any connection that triggers EHV reinforcement works. You can update you application at no extra cost and within the same timescales as a standard quotation.

\*Conditions may apply

- > Tipping Point
- > Network Capacity Information
- G81 Design, Specification and Operational Documents for Comment
- > Safety Bulletins

#### Alternative providers register

We understand that opening the market to competition will be highly beneficial to customers, ensuring that their connections are delivered in a safe, timely and cost effective manner. We also know that ensuring customers are aware of their choice guarantees they can take full advantage of this. Therefore, we are committed to facilitating an open and competitive market.

If you are happy to appear on our website, once you have registered, our customers will then be able to more easily search for those that could offer them an alternative quotation in delivering their project.

- > Register as an alternative provider in our area
- > Alternate Provider Register List



#### G39 Authorisation - SSEN Statement

This statement describes our application of ENA Engineering Recommendation (EREC) G39 'Model code of practice covering electrical safety in the planning, installation, commissioning and maintenance of public lighting and other street furniture'.

To download our statement click on the link below:

> G39 Authorisation - SSEN Statement

#### Competition in Connections Governance – The Code of Practice (COP)

In June 2014 Ofgem launched a review of the market for new electricity connections. Following their findings, Ofgem tasked all Distribution Network Operators (DNOs) with developing a Code of Practice (COP) in consultation with stakeholders; this was done through the Energy Networks Association (ENA).

The Competition in Connections (CiC) Code of Practice was approved by Ofgem in June 2015, following extensive consultation. The revised document was approved and issued in July 2015, with an implementation date of October 2015. It includes arrangements to make changes, so that it can evolve over time. This included the establishment of an industry panel to oversee those changes.

The CiC Code of Practice governs the way in which DNOs provide input services to facilitate competition in the electricity connections distribution market. It will help customers have more choice over their connection provider.

The Competition in Connections Governance can be found here.

The Competition in Connections Code of Practice can be found here.

### **CiCCoP Reporting Requirements**

A requirement of the Competition in Connections Code of Practice is that DNOs report annually to demonstrate its compliance with the Code of Practice as required by Standard Licence Condition 52.

Our annual CinC COP Report for 2019 is available here.

Our annual CinC COP Report for 2018 is available here

Our annual CinC COP Report for 2017 is available here.

Our annual CinC COP Report for 2016 is available here.

#### Part Funded Reinforcement (PFR) Trial

Following feedback from ICPs that would like to undertake part funded reinforcement works, we have now engaged with Ofgem and ready to commence our Part Funded Reinforcement trial, starting from 30 March 2018.

#### **Trial requirements**

- The trial will run for three years
- LV and HV large demand projects only (no EHV or 132kV works)
- Reinforcement must be physically and electrically separate from our existing Distribution System in line with our
  Connection Charging Methodology Statement (CCMS)
- ICP must be suitably NERs accredited to undertake reinforcement works
- Any reinforcement work carried out by the ICP must be to the design of SHEPD/SEPD
- · Reinforcement asset will be adopted in line with network adoption process for sole use asset

### See process flowcharts below

🛓 PFR Trial Quotation and Delivery Process – High Level Flowchart

🛓 SSEN Network Adoption Process Flowchart (Metered Connections) – PFR Trial

The participants of the trial will be appointed on a first come first served basis, restricted to newly quoted connection projects on or after 30th March 2018.

#### **ICP-IDNO Newsletters**

- ♣ April 2019
- ♣ February 2018
- ₫ March 2017
- ♣ September 2016
- 🕹 April 2016
- ♣ November 2015
- ♣ September 2015

#### **ICP - IDNO Forums**

Competition in Connections Forum Minutes and Actions (27/02/19 and 20/03/19)

### Our network adoption process

View our flow chart illustrating the adoption process for contestable works.

♣ View our process

#### Useful links

- > Connections home Contact guides
- > Connections help
- > For developers
- > You have a choice
- > Power cuts
- Library
- > MPAN
- > For small projects
- > Generation connections
- > Unmetered connections
  > Useful documents
- > Land rights requirements and documentation
- > Stakeholder engagement events
- > Connection Offer Expenses



We will apply a cap over the entire three year period based on the number of projects per Distribution area **or** DUoS funded reinforcement costs by Distribution area, whichever occurs first. If the relevant cap is met within the three year period, no new projects will be considered under the trial.

#### How an ICP can participate in the PFR trial?

For a project to be considered for the trial, the customer or ICP must already have a standard Connection Offer which includes DUoS funded reinforcement.

The customer can decide for an ICP to deliver the reinforcement works as well as the sole use works and must appoint an ICP to deliver this. The customer can then request a new SLC 15 quote with additional choice for Part Funded Reinforcement, or ask their appointed ICP to request this new SLC 15 quote on their behalf.

When requested by a customer/ICP, we will issue a new SLC 15 offer giving the choice between SHEPD/SEPD or the ICP delivering the PFR. The customer/ICP will need to confirm their selection on the connection offer acceptance document. For the option of the ICP delivering the PFR, the quotation will outline:

- · Additional obligations;
- · Timescales/milestones for the ICP to complete the reinforcement works; and
- · Payment terms associated with SHEPD/SEPD's contribution for PFR works.

Once the offer is accepted by the customer/ICP, the ICP will enter into an Adoption Agreement with us for the Reinforcement Works and Sole Use Works and will then progress construction in line with our current adoption processes.

On completion of Reinforcement Works and Sole Use Works, a Completion Certificate will be completed by the ICP and signed by us where it passes routine inspection and testing requirements. At this point the adoption is completed and Reinforcement Assets and Sole Use Assets are adopted by us under the terms of the Adoption Agreement.

Our contribution for Reinforcement Assets will be paid at Energisation to the Contracting Party who requested the Connection Offer

## **Electric Vehicles After Diversity Maximum Demand**

When designing new developments or assessing the retrofit of existing developments, we have network design principles that should be adhered to.

Care should be taken when considering the connection of Low Carbon Technologies (LCT) such as electric vehicles (EVs), as studies such as My Electric Avenue have shown that the use of slow chargers (3.5 kW) can more than double the peak demand of a domestic property.

Charging events will often last for several hours at the sustained rate of the charge point, affecting the after diversity maximum demand (ADMD) of electric vehicle (EV) charging – as a result, the total kW rating of the EV charging point should be added to the ADMD values for domestic properties, unless there is more than 20 EV charging points on the feeder in which case we apply a 0.5 diversity factor which means half the total kW rating of the EV charging point can be used.

#### In summary:

- $\circ$   $\leq$  20 EV charging points connected to a feeder, EV demand = total kW rating of charger
- > 20 EV charging points connected to a feeder, EV demand = 0.5 x the total kW rating of charger

Full guidance can be found in our Planning Standards for Low Voltage Distribution Network (TG-NET-NPL-001) policy document.

We are committed to reviewing whether these figures should be revised in light of the latest datasets as they become available, and will update our stakeholders if/when we do



6. Screenshot No.6: SSEN website – 'Competition in Connections Reporting and Applications' page to access 'Land Rights Requirements and Documentation'

https://www.ssen.co.uk/landrights/



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- > Visit the Lloyds Register website
- > Connections useful documents
- ♣ Non-contestable process flowchart

## ➤ Land Rights Requirements and Documentation

> Entering the electricity connections market

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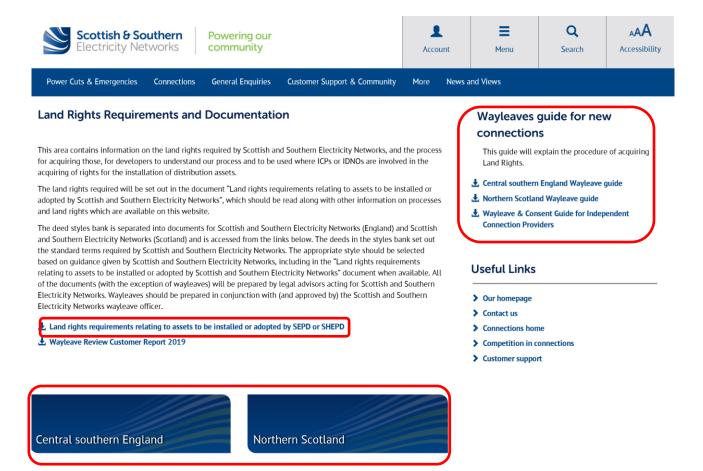
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> Tipping Point



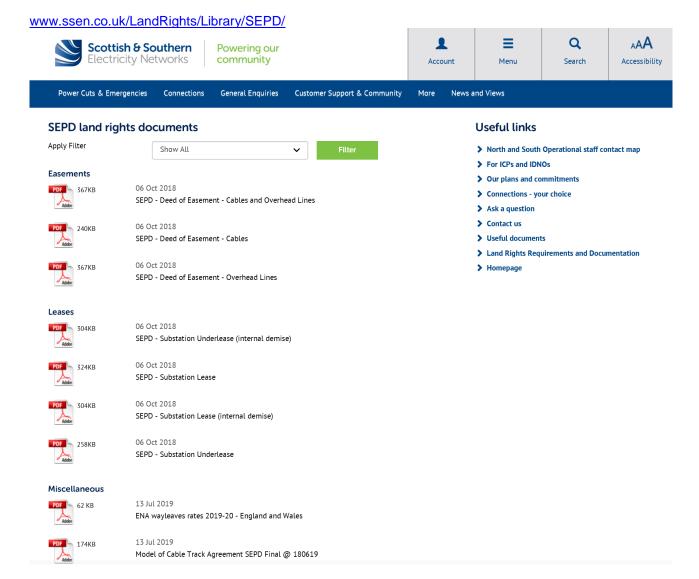
7. Screenshot No.7: SSEN website – 'Competition in Connections Reporting and Applications' – 'Land Rights Requirements and Documentation' page

www.ssen.co.uk/landrights/





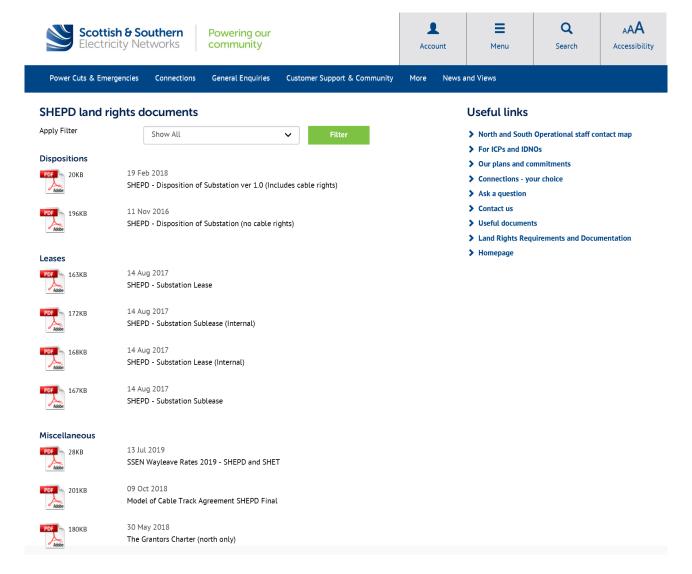
8. Screenshot No.8: SSEN website – 'Competition in Connections Reporting and Applications' – 'Land Rights Requirements and Documentation' page to access 'SEPD Land Rights Documents'





Screenshot No.9: SSEN website – 'Competition in Connections Reporting and Applications' –
 'Land Rights Requirements and Documentation' page to access 'SHEPD Land Rights
 Documents'

www.ssen.co.uk/LandRights/Library/SHEPD/





# 10. Screenshot No.10: SSEN website – 'Competition in Connections Reporting and Applications' page to access 'Network Adoption Process'

www.ssen.co.uk/ConnectionsInformation/CompetitionInConnections/Reportingandapplications/



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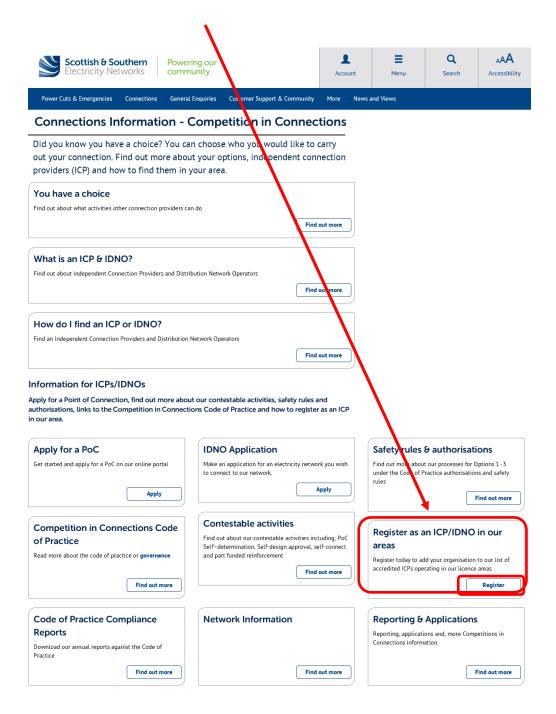
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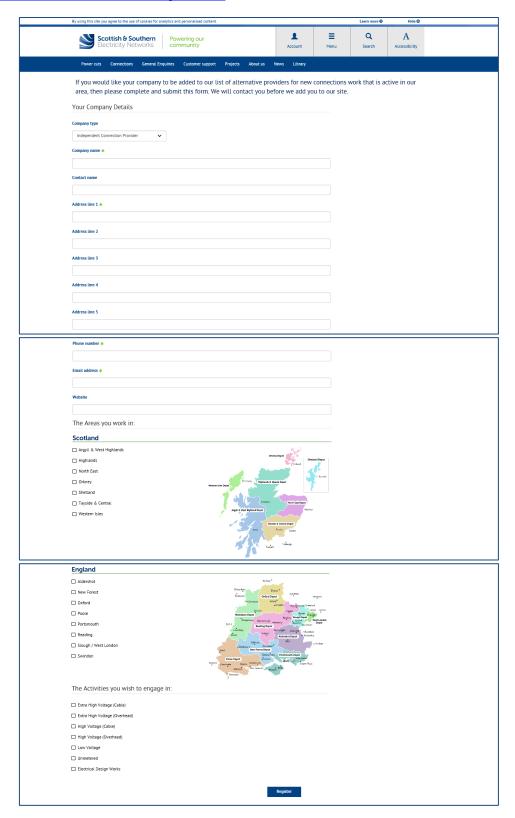
# 11. Screenshot No.11: SSEN website – 'Competition in Connections' page to access 'Alternative Providers Registration'





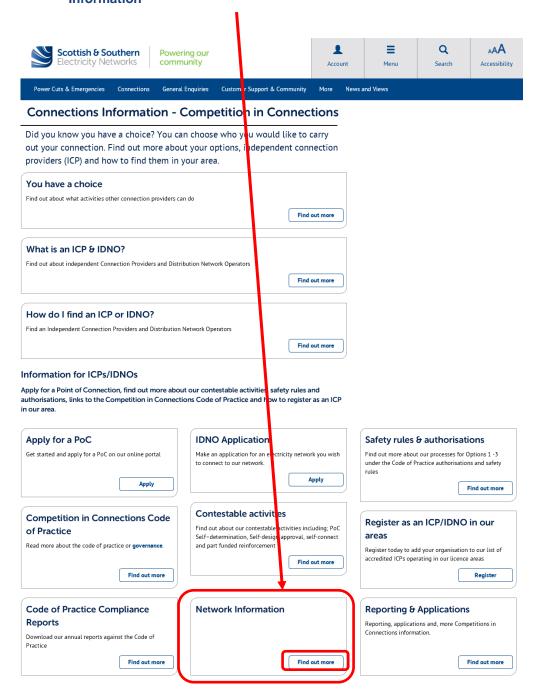
12. Screenshot No.12: SSEN website – 'Competition in Connections Reporting and Applications' – 'Alternative Providers Registration' page

www.ssen.co.uk/AlternativeProviderRegistration/



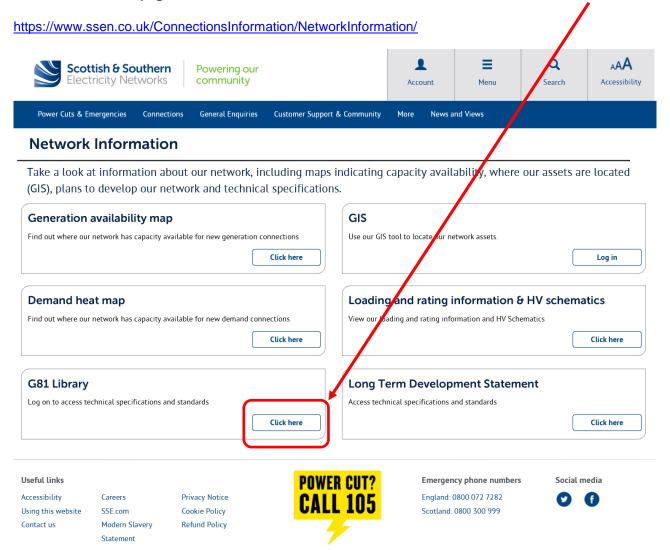


# 13. Screenshot No.13: SSEN website – 'Competition in Connections' page to access 'Network Information'





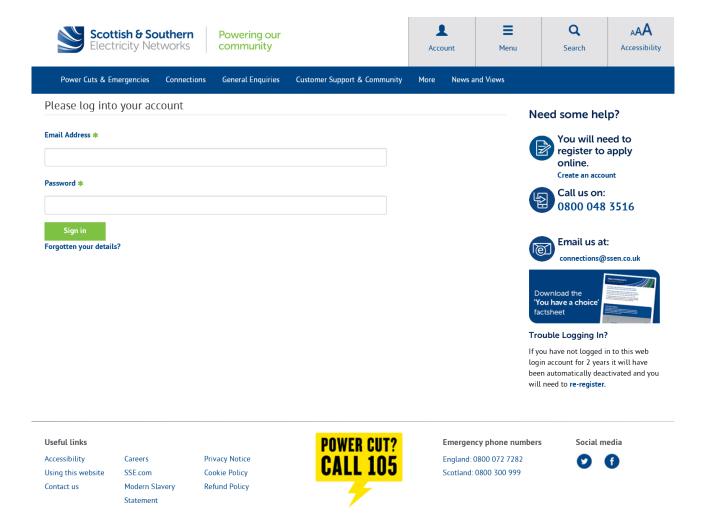
14. Screenshot No.14: SSEN website – 'Network Information' – page and access to 'secure documents' page





## 15. Screenshot No.15: SSEN website - 'Secure Documents' 'Sign In' - page

www.ssen.co.uk/Forms/SignIn/?ReturnUrl=CompetitionInConnectionsSecureDocuments





## 16. Screenshot No.16: SSEN website - 'Secure Documents' - 'Terms and Conditions' page

### www.ssen.co.uk/CompetitionInConnectionsSecureDocuments/



## Competition in Connections Code of Practice Network Information for Alternative Providers to Determine the Point of Connection (PoC)

Competition in Connections Code of Practice Network Information for Alternative Providers to Determine the Point of Connection (PoC)

Network Information for Alternative Providers to Determine the Point of Connection (PoC)

Welcome to Scottish and Southern Energy Power Distribution's (SSEPD's) website providing network information and data specifically for use by registered Alternative Providers (Independent Connection Providers (ICPs) and Independent Distribution Network Operators (IDNOs)) to enable design analysis to determine a suitable Point of Connection (PoC) to our electricity distribution network and/or other contestable tasks relating to such a PoC. This website provides access to network diagrams (in both schematic and geographic format), detailed technical design and specification documents and network rating and loading information. Access to this area is restricted to registered Alternative Providers or other relevant persons who may require to undertake the stated tasks who have been approved for access by SSEPD and to whom SSEPD have provided an individual non-transferrable login.

SSEPD has two distribution licence holders:

- 1. Scottish Hydro Electric Power Distribution (SHEPD); and
- 2. Southern Electric Power Distribution (SEPD).

Information relating to both of these licence holders is accessible from this website, whereby links are provided for each element of information accompanied with user guides to assist site navigation and system use. This includes access to our geographic network information, which is held on a separate login and password protected area. Should you require any further assistance, please contact us directly at nc.connections@sse.com

By downloading any documentation from this website and in consideration of being provided access to the documentation you are confirming that you are aware that SEPD or SHEPD is the owner of the documentation and that you will not (i) share with or sell the documentation to any third party, (ii) use the information and documentation for any purpose other than determining a suitable Point of Connection, or (iii) in any other way make the information or documentation available to a person not employed by your business without the prior agreement of SEPD or SHEPD. Usernames and passwords are unique to individuals and must not be shared with any other individual or third party. And you agree to SSEPD monitoring use of the account provided and storing data on its use.

Each named account holder hereby indemnifies SSEPD, SEPD and SHEPD against all costs, claims, damages, losses and expenses arising as a result of any failure by you to comply with these requirements. Failure to comply may also result in withdrawal of access privileges.

#### Legal Disclaimer:

We have developed this website to enable you to determine the Point of Connection on the SSEPD networks. All planning and design assumptions made by Alternative Providers during analysis using the information and data provided are made at the sole responsibility of the Alternative Provider. This website is continually updated with new and revised documents and information. SSEPD have endeavoured to ensure the accuracy of the information and data contained within these documents contained within this website. We do not accept liability for any error within the data or its interpretation by you.

Nothing in this disclaimer limits or excludes our liability for (a) death or personal injury caused by our negligence; (b) fraud or fraudulent misrepresentation; or (c) any other liability that cannot be limited or excluded by applicable law. Subject to the above, we shall not be liable to you or any third party who relies on your use of the information and/or data for the purpose of determining a Point of Connection in delict or tort (including negligence) or otherwise, for any loss howsoever arising under or in connection with your use of the information and/or data provided for: (a) loss of profits; (b) loss of sales or business; (c) loss of agreements or contracts; (d) loss of anticipated savings; (e) loss of or damage to goodwill; or (f) any indirect or consequential loss.

#### Severence:

If any of these provisions should be determined unlawful, invalid or otherwise unenforceable by reason of law then, to the extent and within the jurisdiction which that provision is found to be unlawful, invalid or unenforceable, then that provision shall be deleted and shall not affect the validity and enforceability of the remaining provisions which shall continue to be binding and in force.

Governing Law and Jurisdiction:

These terms and conditions and any dispute arising herein shall be governed by and construed in accordance with the laws of either England or Wales or Scotland depending on the country from which access is made, and subject to the exclusive jurisdiction of the English or Scottish Courts, whichever is applicable.

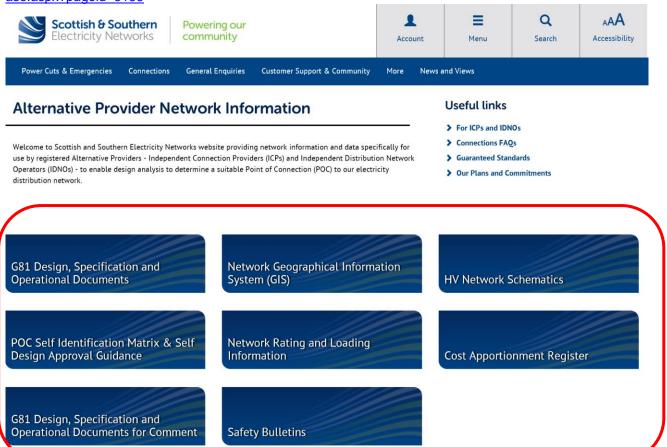


'Terms and Conditions' box must be ticked off, then 'Accept and Continue' button must be clicked on, to access our secure online documentation.



# 17. Screenshot No.17: SSEN website – 'Secure Documents' – 'Alternative Provider Network Information' page

 $\underline{www.ssen.co.uk/Sse\_Components/Views/Layouts/PageBuilder/CompetitionInConnections/MultiRowGridNoB}\\ \underline{ase.aspx?pageid=6158}$ 





## 18. Screenshot No.18: SSEN website - 'Secure Documents' - 'POC Guidance Matrix' page

www.ssen.co.uk/CompetitionInConnections/POCGuidanceMatrix/



# POC Self Identification Matrix & Self Design Approval Guidance

The POC Self Identification Matrix & Self Design Approval Guidance outlines the work that may be conducted by NERs accredited Alternative Providers and the analysis that must be carried out to ensure a safe and secure supply to our customers. This is split by the number and type of customers as well as the type of network and the level of generation or demand.

The document below details the minimum design standards for the identification of a Point of Connection.

- ♣ POC Self Identification Matrix
- **▲** POC Self Identification and Self Design Approval Guidance Note

### **Useful links**

- > For ICPs and IDNOs
- > Alternative Provider Network Information
- > HV Network Schematics
- > G81 Design and Specification Documents
- > Network Rating and Loading Information
- > Connections Help



# 19. Screenshot No.19: SSEN website – 'Secure Documents' – 'Design and Specification Documents' page

www.ssen.co.uk/CompetitionInConnections/DesignAndSpecificationDocuments/



## G81 Design, Specification and Operational Documents

Scottish and Southern Electricity Networks have prepared a number of detailed design, technical specification and operational documents for the planning and design of connections to the network.

We strive to make this as useful a resource as possible and if you have any suggestions about the documents please complete the Website Document Management Request Form for ICPs and IDNOs form and return to connections policy at connections.policy@sse.com

There are a number of categories which contain associated documents and these are in turn filterable to allow ease of

#### **Useful links**

- > Back to secure documents homepage
- > For ICPs and IDNOs
- > Alternative Provider Network Information
- > Network Geographical Information System (GIS)
- > HV Network Schematics
- G81 Design, Specification and Operational Documents

We have a new file transfer system which allows you to transfer files up to 30MB in size. This avoids you sending multiple emails to seek design approval for your project. Contact your designer (detailed on your job tracking) who can talk you through getting set up and grant you access.





## 20. Screenshot No.20: SSEN website - 'Secure Documents' - 'All G81 Documents' page

www.ssen.co.uk/CompetitionInConnections/G81Documents/

## **G81** Design, Specification and Operational Documents

This page provides all G81 documents. It also allows these G81 documents to be filtered by Section (such as 'Cables' and 'Overhead Lines') to allow ease of use. Please use the filter drop down list below to select the desired Section.

## **All Documents** Apply Filter



#### Cables



TG-NET-CAB-009, Load Ratings of LV to 33 kV Underground Cables - Design Data



TG-NET-CAB-001, Electricity Service, Intake and Distributor Cables up to and Including 33kV - Design and Installation Standard



TEM-NET-CAB-003, Low Voltage Cable Rating Calculation Sheet





SP-NET-ENG-005, Specification of Fibre Optic Cable and Supporting Infrastructure for



17 Jun 2020

SP-NET-ENG-006, Installation of Fibre Optic Cable and Supporting Infrastructure for



17 Jun 2020 TEM-NET-CAB-004, 11 kV Cable Rating and Earthing Calculation Sheet



17 Jun 2020

TEM-NET-CAB-008, 33 kV and 22 kV Cable Rating and Cross Bonding Earthing

#### Useful links

- > Back to secure documents homepage

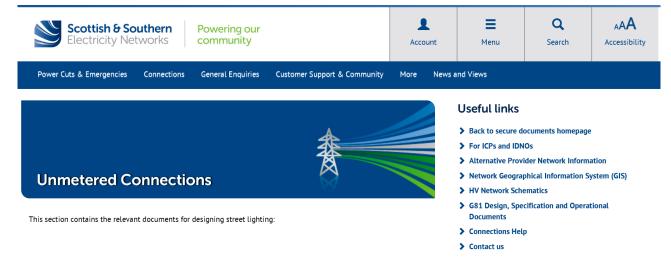
- > Network Geographical Information System (GIS)
- > HV Network Schematics
- > G81 Design, Specification and Operational Documents

We have a new file transfer system which allows you to transfer files up to 30MB in size. This avoids you sending multiple emails to seek design approval for your project. Contact your designer (detailed on your job tracking) who can talk you through getting set up and grant you

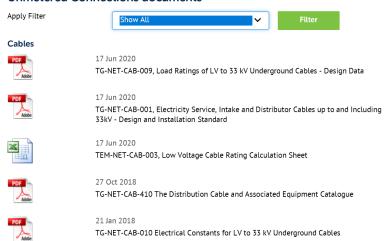


# 21. Screenshot No.21: SSEN website – 'Secure Documents' – 'Unmetered Connections Documents' page

www.ssen.co.uk/CompetitionInConnections/UnmeteredConnections/



#### **Unmetered Connections documents**



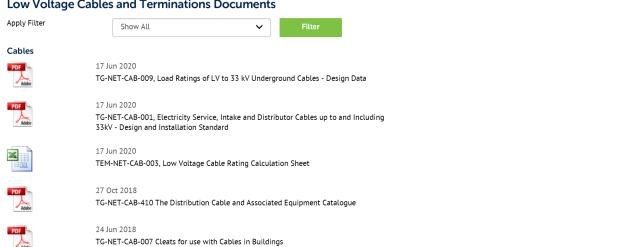


## 22. Screenshot No.22: SSEN website - 'Secure Documents' - 'Low Voltage Cables and **Terminations Documents' page**

www.ssen.co.uk/CompetitionInConnections/LowVoltageCablesAndTerminations/



### Low Voltage Cables and Terminations Documents



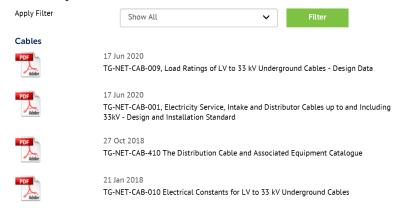


# 23. Screenshot No.23: SSEN website – 'Secure Documents' – 'Secondary Distribution Substations Documents' page

www.ssen.co.uk/CompetitionInConnections/SecondaryDistributionSubstations/



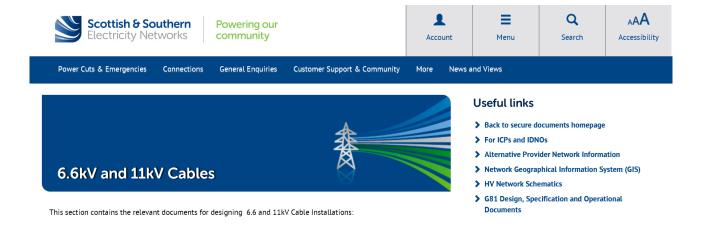
### **Secondary Distribution Substations Documents**



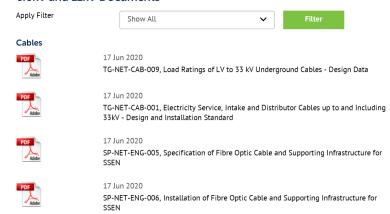


# 24. Screenshot No.24: SSEN website – 'Secure Documents' – '6kV and 11kV Cables Documents' page

www.ssen.co.uk/CompetitionInConnections/6kVand11kV/



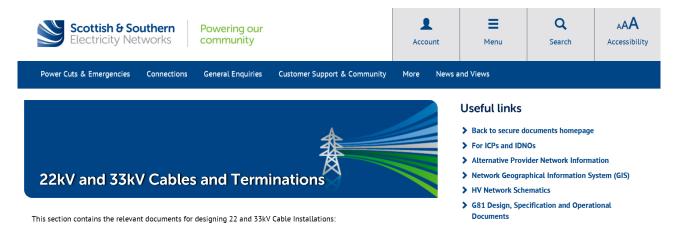
## 6.6kV and 11kV Documents



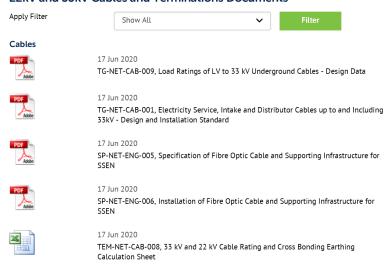


# 25. Screenshot No.25: SSEN website – 'Secure Documents' – '22kV and 33kV Cables and Terminations Documents' page

www.ssen.co.uk/CompetitionInConnection/22kVand33kV/



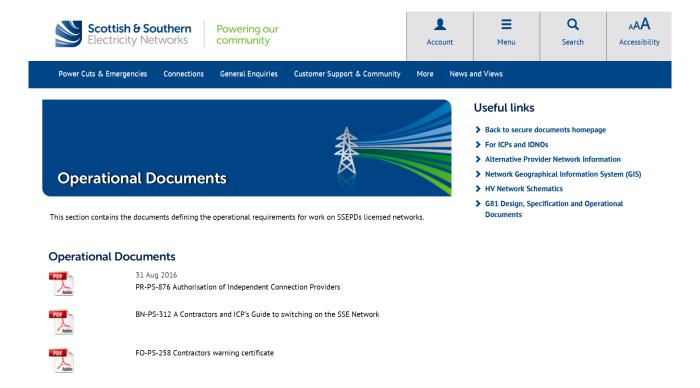
### 22kV and 33kV Cables and Terminations Documents





## 26. Screenshot No.26: SSEN website - 'Secure Documents' - 'Operational Documents' page

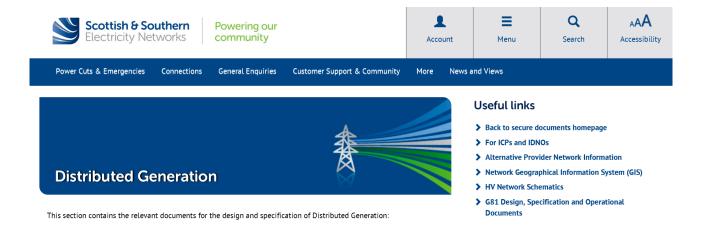
www.ssen.co.uk/CompetitionInConnections/OperationalDocuments/



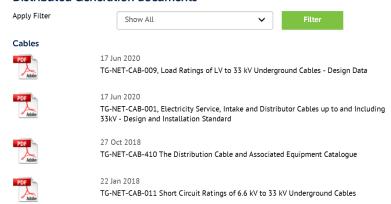


# 27. Screenshot No.27: SSEN website – 'Secure Documents' – 'Distribution Generation Documents' page

www.ssen.co.uk/CompetitionInConnections/DistributedGeneration/



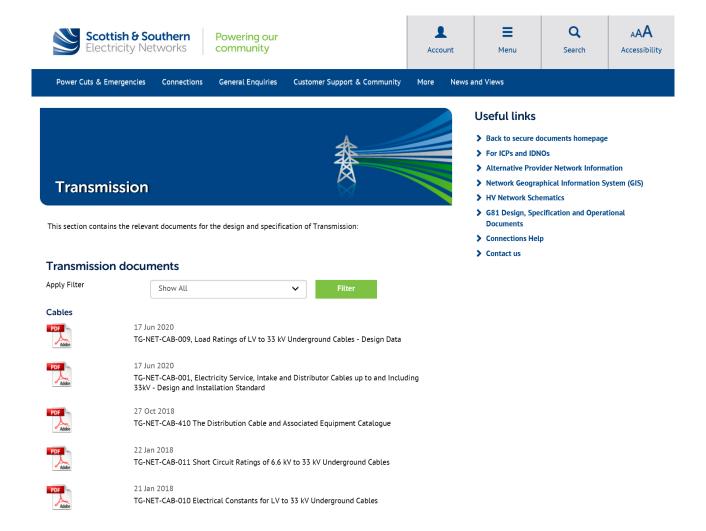
## **Distributed Generation documents**





## 28. Screenshot No.28: SSEN website - 'Secure Documents' - 'Transmission Documents' page

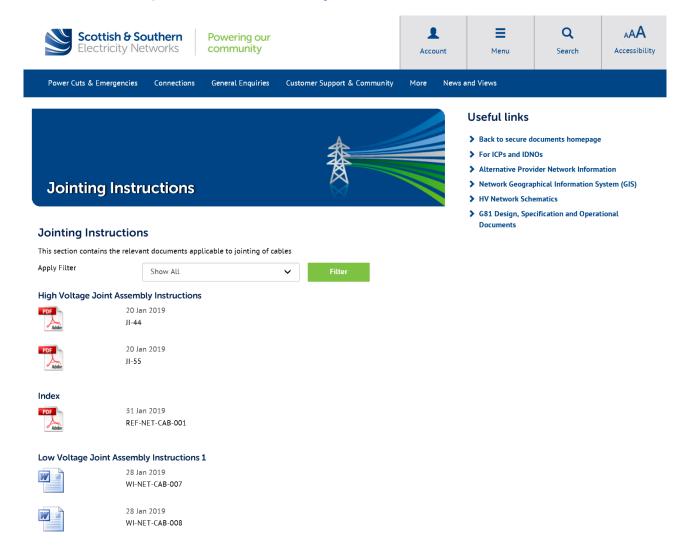
www.ssen.co.uk/CompetitionInConnections/Transmission/





## 29. Screenshot No.29: SSEN website - 'Secure Documents' - 'Jointing Instructions' page

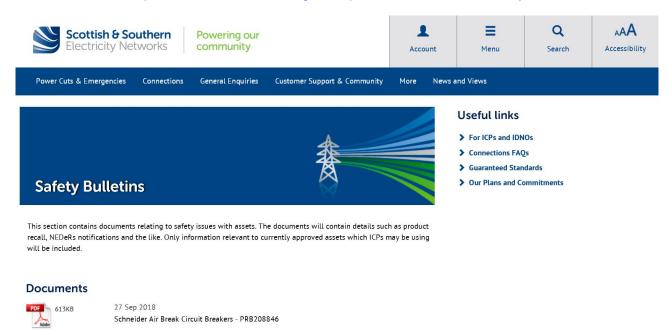
www.ssen.co.uk/CompetitionInConnections/JointingInstructions/





## 30. Screenshot No.30: SSEN website - 'Secure Documents' - 'Safety Bulletins' page

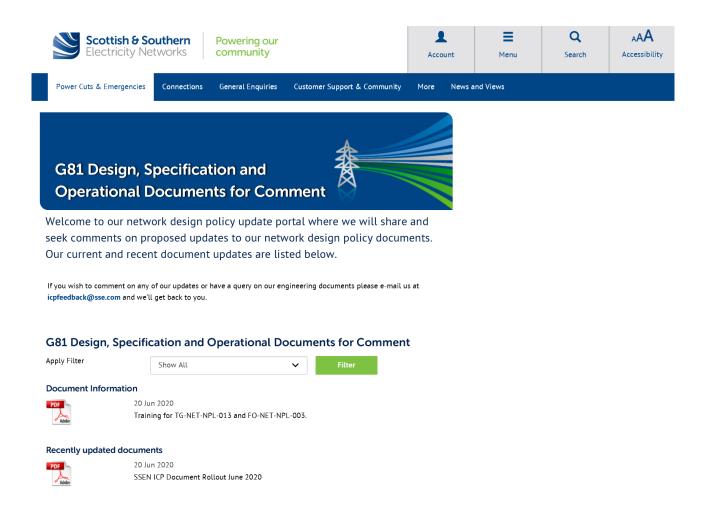
www.ssen.co.uk/CompetitionInConnections/DesignAndSpecificationDocuments/SafetyBulletins/





# 31. Screenshot No.31: SSEN website – 'Secure Documents' – 'G81 Design, Specification and Operational Documents for Comment' page

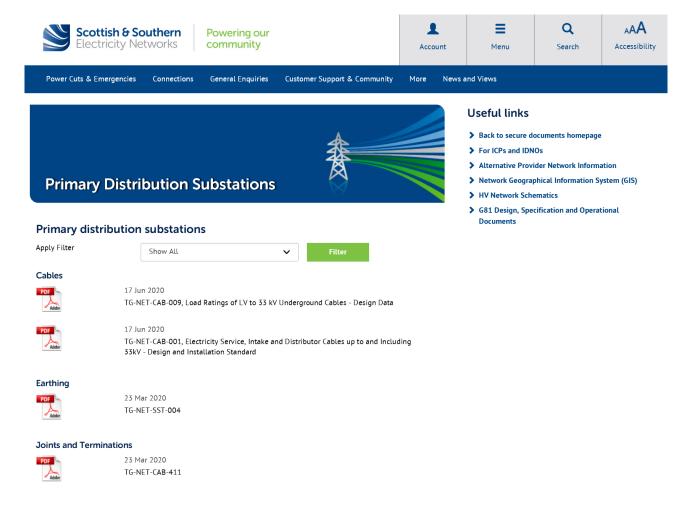
www.ssen.co.uk/competitioninconnections/G81DesignSpecificationandOperationalDocumentsforComment/





## 32. Screenshot No.32: SSEN website - 'Secure Documents' - 'Primary Substations' page

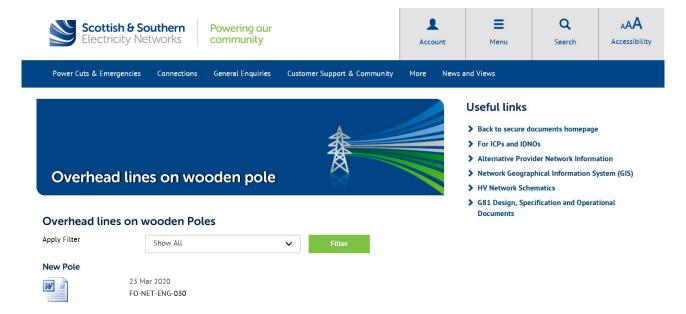
www.ssen.co.uk/competitioninconnections/PrimaryDistributionSubstations/





## 33. Screenshot No.33: SSEN website – 'Secure Documents' – 'Overhead Line on Wooden Pole' page

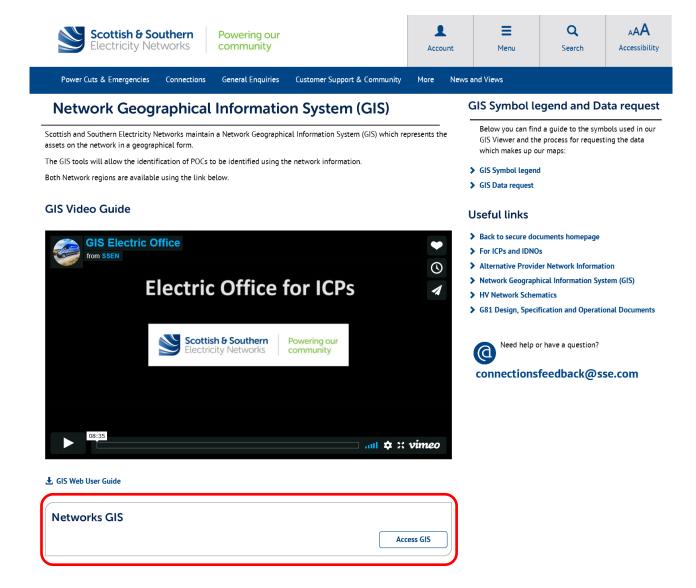
www.ssen.co.uk/competitioninconnections/Overheadlinesonwoodenpoles/





# 34. Screenshot No.34: SSEN website – 'Secure Documents' – 'Network Geographical Information System (GIS)' page

www.ssen.co.uk/CompetitionInConnections/GIS/





#### 35. Screenshot No.35: SSEN website – 'Secure Documents' – 'Network GIS Login' – page

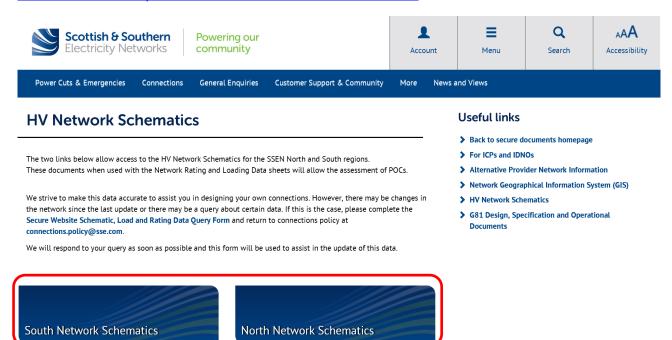
https://new-connections.ssen.co.uk/login

Electric Office Web powered by GE		
	Sign in to Electric Office Web Username Password Log in	



#### 36. Screenshot No.36: SSEN website - 'Secure Documents' - 'HV Network Schematics' page

www.ssen.co.uk/CompetitionInConnections/HVNetworkSchematics/



Useful links

Accessibility
Using this website
Contact us

Careers SSE.com Modern Slavery

Statement

Privacy Notice Cookie Policy Refund Policy



Emergency phone numbers

England: 0800 072 7282 Scotland: 0800 300 999 Social media





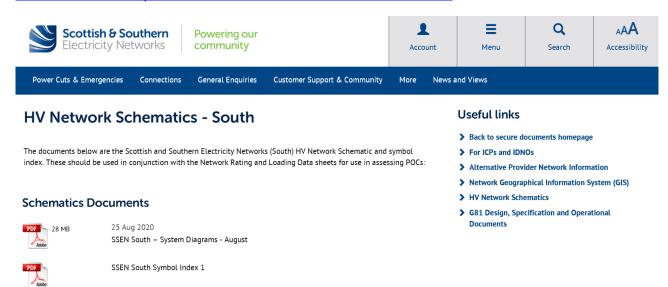


SSEN South Symbol Index 2

## Competition in Connections Code of Practice SEPD & SHEPD – Website information – Screenshots

#### 37. Screenshot No.37: SSEN website - 'Secure Documents' - 'South Network Schematics' page

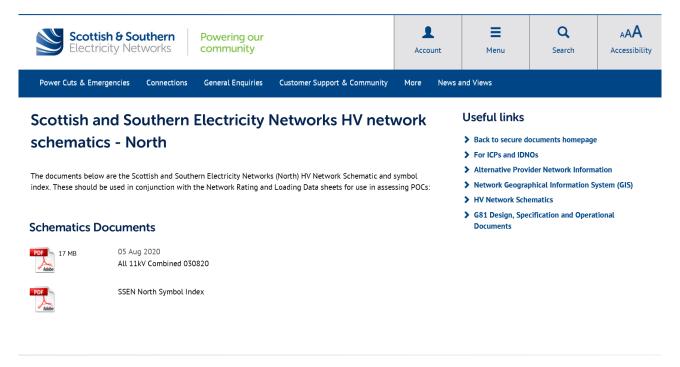
#### www.ssen.co.uk/CompetitionInConnections/SEPDHVNetworkSchematics/





38. Screenshot No.38: SSEN website - 'Secure Documents' - 'North Network Schematics' page

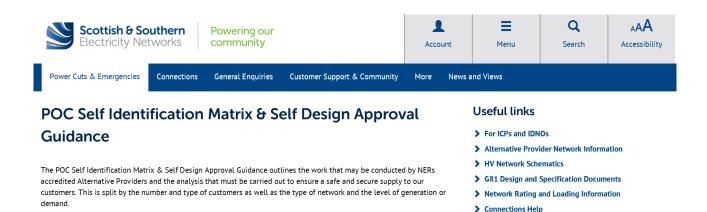
www.ssen.co.uk/CompetitionInConnections/SHEPDHVNetworkSchematics/



39. Screenshot No.39: SSEN website – 'Secure Documents' – 'POC Self Identification Matrix & Self Design Approval Guidance' – page

www.ssen.co.uk/CompetitionInConnections/POCGuidanceMatrix/

The document below details the minimum design standards for the identification of a Point of Connection.



**♣** POC Self Identification Matrix

🕹 POC Self Identification and Self Design Approval Guidance Note



# 40. Screenshot No.40: SSEN website – 'Secure Documents' – 'Network Rating and Loading Information' page

www.ssen.co.uk/CompetitionInConnections/NetworkRatingandLoading/



#### Network rating and loading information

Scottish and Southern Electricity Networks have compiled loading and maximum demand data for individual feeders and substations. This data has been prepared for both of Scottish and Southern Electricity Networks regions and will give you information about the local network to allow the analysis required to ensure a safe and secure supply when self identifying POCs.

This data and the user guidance for each of our network regions are accessed using the appropriate link below.

We strive to make this data accurate to assist you in designing your own connections. However, there may be changes in the network since the last update or there may be a query about certain data. If this is the case, please complete the Secure Website Schematic, Load and Rating Data Query Form and return to connections policy at connections.policy@sse.com.

We will respond to your query as soon as possible and this form will be used to assist in the update of this data.

It is important to note that, in accordance with Clause 4.5.2 of the Energy Networks Association Competition in Connections Code of Practice, Scottish and Southern Electricity Networks may be unable to divulge data where in the opinion of Scottish and Southern Electricity Networks, such disclosure would result in the release of confidential information or be in breach of the Data Protection Act 1998 or any other law or licence obligation placed on Scottish and Southern Electricity Networks. In the event that such disclosure cannot be made, this fact will be confirmed to the party requesting the information

Southern Electric Power Distribution network

Scottish Hydro Electric Power Distribution network

#### Useful links

- > Back to secure documents homepage
- > For ICPs and IDNOs
- > Alternative Provider Network Information
- > HV Network Schematics
- > Network Rating and Loading Information
- ➤ G81 Design, Specification and Operational Documents



# 41. Screenshot No.41: SSEN website – 'Secure Documents' – 'Network Rating and Loading Information' – 'South' page

www.ssen.co.uk/CompetitionInConnections/NetworkRatingAndLoading/SEPD/



#### Scottish and Southern Electricity Networks - South

Scottish and Southern Electricity Networks have compiled current loading and maximum demand data for individual feeders and substations for the South distribution area.

The Excel file below allows the demand, fault level, rating information and customer numbers to be examined, from the Primary to Secondary (distribution) substation level. The Authorised Capacity Information Request form should be used in conjunction with the Excel file.

For user guidance notes on using the network data please see the embedded guide in the documents below:

- **▲** SSEN South Customer Rating and Load Data
- **▲** Authorised Capacity Information request
- **★** SSEN South Data Terms and Conditions

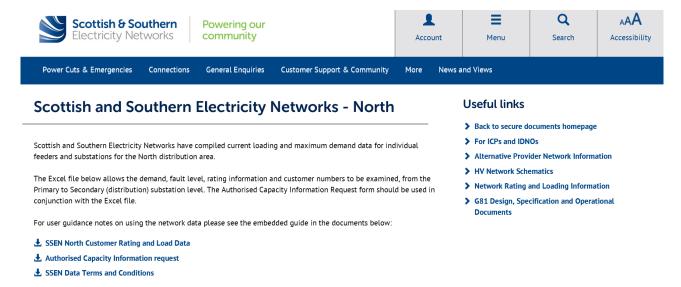
#### **Useful links**

- > Back to secure documents homepage
- > For ICPs and IDNOs
- > Alternative Provider Network Information
- > HV Network Schematics
- > Network Rating and Loading Information
- ▶ G81 Design, Specification and Operational Documents



# 42. Screenshot No.42: SSEN website – 'Secure Documents' – 'Network Rating and Loading Information' – 'North' page

www.ssen.co.uk/CompetitionInConnections/NetworkRatingAndLoading/SHEPD/

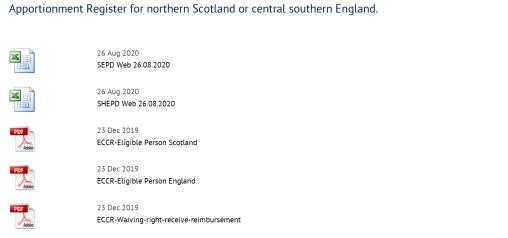


43. Screenshot No.43: SSEN website – 'Secure Documents' – 'Cost Apportionment Register' – page



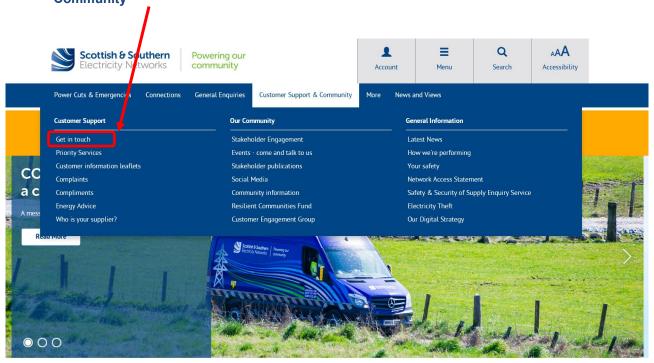
#### **Cost Apportionment Register**

Using the links below, you can download the most up to date Cost





44. Screenshot No.44: SSEN website – 'Home' page to access 'Customer support and Community'





#### 45. Screenshot No.45: SSEN website - 'Customer support home' page

#### www.ssen.co.uk/Customersupport/



#### **Customer support**

Here at Scottish and Southern Electricity Networks we're committed to giving our customers a 10/10 customer service experience. Our friendly and experienced staff are available to answer your calls and emails and resolve any queries you might have.



#### **SSEN Customer Service Guide**

Our Customer Service Guide details who we are, what we do, how we can help you in the event of a power cut and how you can contact us. It also details our Safety and Security of supplies, Special Services and access to premises. It's all of the customer service information you need in one handy document

#### **▲** SSEN - Customer Service Guide



#### Contact us

You can contact us if you have any queries or problems, use our contact us page to find which number you need.

Contact us



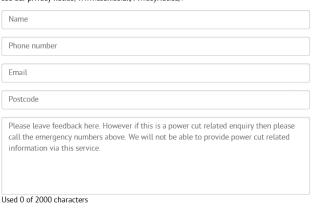
#### **General Enquiries**

If you have a non emergency enquiry about our equipment or would like to see the types of jobs we can do for you. click below.

General Enquiries

#### Ask a question

We take your privacy seriously and we are committed to keeping your information safe. Your personal data will be used to process your query in accordance with our privacy policy. We may also share your information with our third party service providers to carry out surveys or works on our behalf. For more information on how we collect and process your data, please see our privacy notice, www.ssen.co.uk/PrivacyNotice/.





#### Safety

Electricity can be dangerous if misused. We've put together some information to help keep you and your loved ones safe

Safety



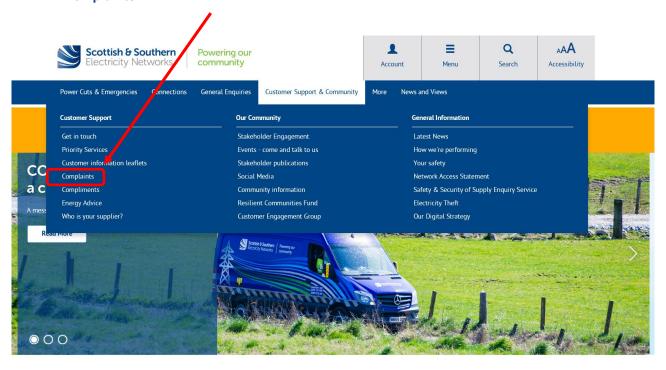
#### **Priority Services**

For some for our customers, keeping the power on is critical for their health and safety.

**Priority Services** 



46. Screenshot No.46: SSEN website – 'Customer Support and Community home' page to access 'Complaints'





# 47. Screenshot No.47: SSEN website – 'Customer Support and Community home' – 'Complaints' page

www.ssen.co.uk/Complaints/



#### **Complaints**

We are committed to offering our customers the very best in customer service and are keen to hear how you feel about us.

We always aim to provide a 10 out of 10 service to every customer that contact us. We do understand that sometimes, we don't do things the way customers want us to, and we love to hear about these situations as we can learn from them and hopefully provide you with satisfactory resolution.

All our staff are highly trained to offer you the best possible customer service and will do their utmost to help you. If they need to involve their manager, they will do so to ensure the matter is resolved as quickly and easily as possible.

As part of resolving your complaint, we will offer you an explanation and an apology. We will also take remedial action and may award compensation in appropriate circumstances in line with Ofgem's Quality of Service Guaranteed Standards.

If you're complaint is relating to your bill, meter or anything regarding your electricity/gas account, you should contact your energy supplier. Their details can be found on your most recent hill

#### How to raise a complaint

We've made it as easy as possible for you to contact us with a complaint.



By phone - Mon-Sat - 8am - 4pm 0800 980 1395



Online

#### Complete our complaints form

#### By post or in person

If you'd rather write to us, you can do so using the address below. You can also visit us in person if you like

- > Portsmouth (England) Office
- > Perth (Scotland) Office

#### Compliments and Thank you's

If you're looking to make a compliment or say thanks rather than a complaint, we have a dedicated page that'll allow you to do just that.

Compliments

#### Ombudsman services

Find out what you need to do if you'd like the Energy Ombudsman to look at your complaint.

Ombudsman services

#### Customer support

We're committed to providing you with a 10 out of 10 service. Our customer support page will provide advice on the many ways we can help you.

Customer support

#### **Our Complaints Process**

Our process is here to ensure that we provide you with a resolution to your complaint in a timely and fair manner.

You should find everything you need on this page. If you wish to view our full complaints handling process, please use the links below:

- 🕹 Complaints Handling Process Distribution
- > Complaints Handling Process Transmission

#### 1 Initial contact

You can raise a complaint with us online, by phone, or even by post and a member of our dedicated complaints team will be happy to help.

When you call us with a problem, our staff will attempt to resolve matters there and then.

If you write to us, we aim to resolve matters with 2 working days. We may call you to do this.

#### 2 Complaints Team

If you're still unhappy after our initial contact with you, we'll spend the first 10 days trying to find a resolution for you.

During this time the Head of Region for your area will be involved every day and an independent reviewer will ensure all options have been considered to resolve your complaint as quickly and effectively as possible.

DAY

DAY 10-31\*

#### Executive Complaints Team

If the complaint is still unresolved after 10 days, we will pass the complaint to our Executive Complaints Team. Our Executive Complaints Team are a specialist team who will spend time to look into your complaint and see if there's something they can do to help find a resolution.

#### Senior Manager Review

If after 31 days, you're still unhappy with what we've done, a senior manager or Head of Business Area will take on your complaint to investigate. The senior manager or Head of Business Area will work with you to find a suitable resolution and if you're still unhappy, will discuss the next steps for you. This is the final internal stage of our Complaints Handling Process.

### 'Deadlock' - The Energy Supply Ombudsman If we cannot agree a suitable Once we 'deadlock' a compla

If we cannot agree a suitable resolution within 8 weeks, or if all options have been exhausted prior to the 8 week point, your complaint can be deadlocked.

Once we 'deadlock' a complaint, you will be sent a letter that allows you to contact the Energy Ombudsman. They will carry out an independent investigation on your behalf. Any decision they make will be binding on us, but not on you.

\* All time scales are expected to be discussed and agreed with customers and therefore may vary depending on circumstances



#### 48. Screenshot No.48: SSEN website - 'Complaints' page to access 'Complaints Handling **Process - Distribution'**



#### Complaints

We are committed to offering our customers the very best in customer service and are keen to hear how you feel about us.

We always aim to provide a 10 out of 10 service to every customer that contact us. We do understand that sometimes, we don't do things the way customers want us to, and we love to hear about these situations as we can learn from them and hopefully provide you with satisfactory resolution.

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As part of resolving your complaint, we will offer you an explanation and an apology. We will a so take remedial action and may award compensation in appropriate circumstances in line with Ofgem's Quality of Service Guaranteed Standards.

If you're complaint is relating to your bill, meter or anything regarding your electricity/gas account, you should contact your energy supplier. Their details can be found on your most

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We've made it as easy as possible for you to contact us with a complaint.





#### Complete our complaints form

#### By post or in person

If you'd rather write to us, you can do so using the address below. You can also visit us in person if you like

- > Portsmouth (England) Office
- > Perth (Scotland) Office

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Compliments

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Find out what you need to do if you'd like the Energy Ombudsman to look at your complaint.

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Customer support

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#### Initial contact

You can raise a complaint with us online, by phone, or even by post and a member of our dedicated complaints team will be happy to help.

When you call us with a problem, our staff will attempt to resolve matters there and then.

If you write to us, we aim to resolve matters with 2 working days. We may call you to do this.

DAY

DAY 10-31\*

#### **Complaints Team**

If you're still unhappy after our initial contact with you, we'll spend the first 10 days trying to find a resolution for you.

**DAY 1-10\*** During this time the Head of Region for your area will be involved every day and an independent reviewer will ensure all options have been considered to resolve your complaint as quickly and effectively as possible.

#### **Executive Complaints Team**

If the complaint is still unresolved after 10 days, we will pass the complaint to our Executive Complaints Team.

Our Executive Complaints Team are a specialist team who will spend time to look into your complaint and see if there's something they can do to help find a resolution.

#### Senior Manager Review

If after 31 days, you're still unhappy with what we've done, senior manager or Head of Business Area will take on your complaint to investigate.

The senior manager or Head of The senior manager or Head of Business Area will work with you to find a suitable resolution and if you're still unhappy, will discuss the next steps for you. This is the final internal stage of our Complaints Handling Process.

#### 'Deadlock' - The Energy Supply Ombudsman

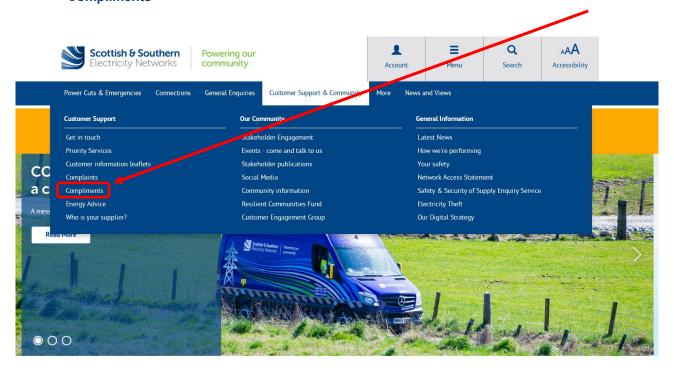
If we cannot agree a suitable resolution within 8 weeks, or if all options have been exhausted prior to the 8 week point, your complaint can be deadlocked.

Once we 'deadlock' a complaint, you will be sent a letter that allows you to contact the Energy Ombudsman. They will carry out an independent investigation on your behalf. Any decision they make will be binding on us, but not on you.

\* All time scales are expected to be discussed and agreed with customers and therefore may vary depending on circumstance.



49. Screenshot No.49: SSEN website – 'Customer support and community home' page to access 'Compliments'





# 50. Screenshot No.50: SSEN website – 'Customer support and community home' – 'Compliments' page

#### www.ssen.co.uk/ifthingsgoright/



We are committed to offering our customers the very best in customer service and we are keen to hear your good news stories or great experiences about our teams be it on the road, on the phone or in general.

#### How to contact us

The easiest and quickest way to talk to us is to phone us Monday to Friday 8:00 am to 8:00 pm and Saturday 8:00 am to 5:00 pm:

Scottish and Southern Electricity Networks: 0800 980 1395 Scottish Hydro Electric Transmission plc: 0800 980 1394

If you are unable to phone or would prefer to write, you can contact us by email or post using the addresses below (you may notice that the e-mail address states complaints, we have one team to deal with complaints and compliments).

#### SSENCompliments@sse.com

transmission.complaints@sse.com

You can also make your compliment in person if you wish by visiting us at one of our addresses listed below.

# Scottish and Southern Electricity Networks Customer Relations Manager (South) Distribution Walton Park Walton Road Cosham Po6 1UJ Scottish and Southern Electricity Networks Customer Relations Manager (North) Distribution and Transmission Inveralmond House 200 Dunkeld Road Perth PH1 3AQ

Scottish and Southern Electricity Networks is responsible for maintaining the electricity networks supplying homes and businesses north of the Central Belt of Scotland and central southern England.

Scottish Hydro Electric Transmission plc is the owner of the high voltage electricity transmission system in the north of Scotland - the system of mainly steel towers, substations and wires that transports electricity over long distances.

- > If things go wrong
- > Customer support
- > Contact us
- > Our homepage

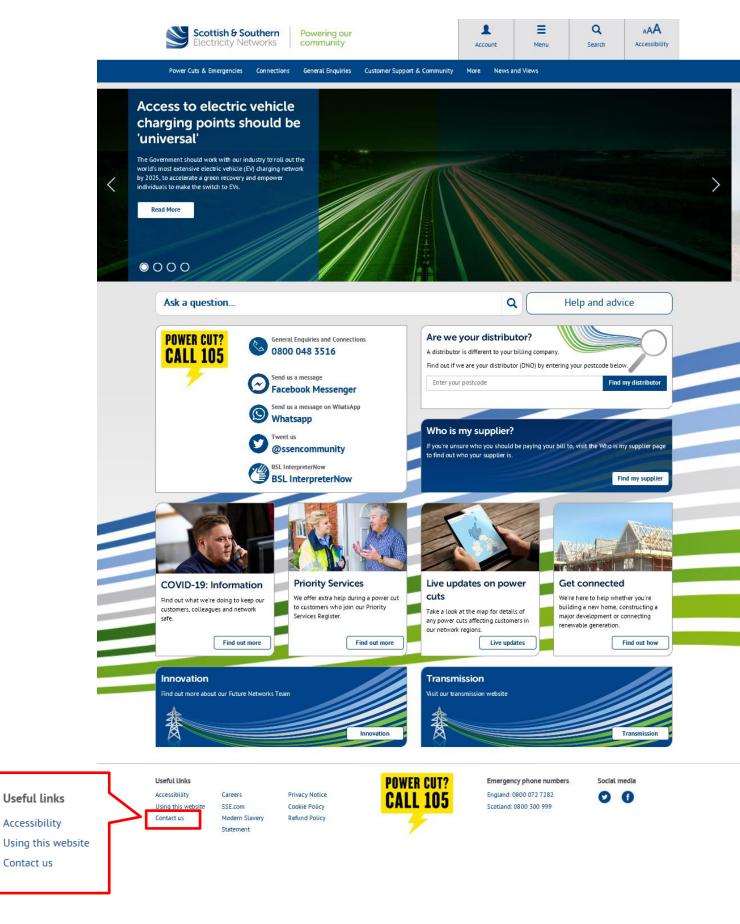
## Leave us a compliment or say thanks

We take your privacy seriously and we are committed to keeping your information safe. Your personal data will be used to record your compliment in accordance with our privacy policy. For more information on how we collect and process your data, please see our **privacy notice**.

Raise a compliment



#### 51. Screenshot No.51: SSEN website - 'Home' page to access 'Contact us'





#### 52. Screenshot No.52: SSEN website - 'Contact us' page

#### www.ssen.co.uk/contactus/

